Position: Community Development Director
Job status: One year contract position
Location: Vancouver, BC
Reports to: Executive Director
Salary: 4 days per week, $41,000/Year

Applications will be considered from August 18th onward.

Organization Background
Fish habitat protection, pollution prevention and sustainability of fisheries have been at the core of T. Buck Suzuki Foundation’s mandate since its inception nearly four decades ago. We have taken action to protect habitats from the Lower Fraser River estuary to the Skeena watershed, we have helped develop provincial, national and international regulations to prevent pollution (air, land and water), and we have been involved in multiple projects to support sustainable fisheries. We support and participate in fisheries research, multiple integrated marine planning and marine protected area processes. Visit www.bucksuzuki.org for more information.

Position Description
The T. Buck Suzuki Foundation is seeking a motivated, solutions-driven individual to drive forward the organization’s goal of strengthening BC’s connection to fisheries and building wellbeing in coastal communities. The Community Development Director will have a good understanding of ocean and fisheries issues in BC, and will lead our community outreach to stakeholders, fishermen and coastal communities, supporting the development of healthy fisheries and coastal communities in BC. This will involve the drafting of communications pieces regarding healthy fisheries, exploring the relationship to ecological, social, market and governance systems, and the development and implementation of related communications strategies and programming. Travel throughout coastal BC is required.

Responsibilities
• Coordinate, develop and participate in fisheries and coastal sustainable development initiatives
• Develop and implement communications objectives and strategies
• Establish and maintain good relationships with stakeholder and partner organizations
• Research and draft stakeholder, media and decision maker materials (releases, advisories, briefing notes, Q&As, etc.)
• Organize, attend and participate in outreach events and research initiatives
• Provide support for staff speaking opportunities (messaging, talking points, PowerPoint)
• Monitor traditional news and social media to highlight relevant items of interest
• Develop, implement, and evaluate work plans
• Participate in and provide input to the organization’s overall strategic planning processes in cooperation with the Executive Director and other staff as appropriate
• Attend organizational events, as appropriate
• Work as a team member with other staff/volunteers/contractors/partners
• Support organizational fundraising efforts including identifying fundraising opportunities, proposal writing and communications with funders and donors
• Provide regular reports, participate in staff meetings and other staff processes

Knowledge & Skills
• Working knowledge of ocean, fisheries and coastal issues in British Columbia
• Excellent research, writing and editing skills
• Detail oriented with an ability to manage and prioritize competing assignments
• Strong public speaking, presentation, and interpersonal skills
• Excellent computer web publishing skills
• Willingness to participate in a wide variety of social media activities such as blogging, community development and management, social bookmarking, commenting, etc.

Preferred Experience
• Experience working with fishermen, First Nations and coastal communities in BC
• Experience working in an ENGO environment
• Understanding of community economic development, enhancing coastal economic opportunities, improving social conditions in a sustainable manner

Please send resume and cover letter to tbsef@bucksuzuki.org.
While we thank all applicants for their interest, only shortlisted candidates will be contacted.