



## PACIFIC SALMON COMMISSION

ESTABLISHED BY TREATY BETWEEN CANADA  
AND THE UNITED STATES OF AMERICA  
MARCH 18, 1985

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[www.psc.org](http://www.psc.org)

### **2018 SEASONAL ASSISTANT POSITIONS**

The Pacific Salmon Commission (PSC) is hiring for various seasonal assistant positions to assist office staff in providing fisheries management advice to the Fraser River Panel. Applicants may apply for both the **Testfishing Assistant** and **Assistant Sampling Coordinator** position with a single application.

Please read the duties, responsibilities and qualifications for each position and indicate on your application which you would like to be considered for.

#### **Test Fishing Assistant**

The Pacific Salmon Commission is hiring a test fishing assistant to assist in the operation of test fishing programs for Fraser sockeye in 2018. This is a seasonal position that runs from June to October based out of the PSC office in downtown Vancouver, BC. Work will be on a full-time basis with variable hours, including some weekends and overtime.

##### **Duties and Responsibilities:**

- Report to the Test Fishing Biologist
- Facilitate communications with test fishing personnel
- Maintain and update a database containing test fishing data
- File fishery catch records for accounting
- Prepare and maintain test fishing supplies and equipment
- Contribute to data summaries and statistical analyses
- Collection of biological data and samples from sockeye salmon if needed
- Other related duties as required

##### **Qualifications:**

- Demonstrated ability to communicate effectively and work on a team
- Strong organization skills and experience with project management
- Able to work independently
- Proficiency with computers, especially MS Excel and Access
- Experience managing data and using a database
- Familiarity with biological sampling an asset
- Experience identifying and sampling fish (preferably salmon) an asset
- Familiarity with Pacific salmon fisheries an asset
- A valid driver's license and passport are required (must be able to cross Canada/US border)

##### **Salaries:**

Wages starting at \$20.79 CAD per hour, depending on experience.

## **Assistant Sampling Coordinator**

The Pacific Salmon Commission is hiring a sampling coordinator to assist in the implementation of commercial and test fishing sampling programs for Fraser sockeye. This is a seasonal position that runs from June through October based out of the office in downtown Vancouver, BC. Work will be on a full-time basis with variable hours, including some weekends and overtime.

### **Duties and Responsibilities:**

- Report to the Salmon Data Technician
- Preparation and maintenance of biological sampling equipment and supplies
- Collection of biological data and samples from sockeye salmon
- Communicating with samplers, fish plants, and test fisheries to ensure that sampling plans are carried out
- Scheduling sample shipments and tracking their delivery
- Using a database to manage information on biological samples and shipping expenses
- Other related duties as required

### **Qualifications:**

- Demonstrated ability to communicate effectively and work on a team
- Strong organizational skills and experience with project management
- Attention to detail
- Able to work independently
- Proficiency with computers, especially MS Excel and Access
- Experience managing data and using databases
- Familiarity with biological sampling
- Experience identifying and sampling fish (preferably salmon) an asset
- Familiarity with Pacific salmon fisheries an asset
- A valid driver's license and passport are required (must be able to cross Canada/US border)

### **Salaries:**

Wages starting at \$20.79 CAD per hour, depending on experience.

**Interested applicants should e-mail a résumé with cover letter to [info@psc.org](mailto:info@psc.org) by May 2, 2018.**

**Please reference the name of the position in the e-mail subject.**